

Annual Progress Report 2010



Project Title

Award ID: 00056856

Award Title: Developing Capacities for Effective Aid Management and Coordination

Project ID: 00069957

Source of Funds: TRAC

Implementation Modality: NEX

Project Beginning Year: 2009

Project Ending Year: 2011



Signature _____

Name: Kuldip Poudel
Project Officer

Signature _____

Name: Bhuban Karki
Under Secretary/NPM

Note: It has been already discussed and endorsed by the Project Executive Board Meeting dated on 15 Dec 2010.

Annual Progress Report – Part I

1. Overview of the Project

The Developing Capacities for Effective Aid Management and Coordination project has been implemented in partnership with Ministry of Finance (MoF), National Planning Commission (NPC) and three line ministries (Ministry of Local Development, Ministry of Health & Population and Ministry of Education) since 2009. It was designed to address the UNDP Country Programme Action Plan outcome of "Increased capacity of Government at national and local level to manage aid resources and deliver basic services in an inclusive and equitable manner" and further to the outcome of the UNDAF strategic programme framework of "Socially excluded and economically marginalized groups have increased access to improve quality basic services". The project aims to strengthen aid management and coordination systems of the Government of Nepal.

During 2010, the project has focused on: i) Establishment and operationalization of prototype of Aid Management Platform (AMP), ii) Support to finalization process of National Action Plan for Aid Effectiveness and revised Foreign Aid Policy, and iii) Finalization and implementation of capacity development plan.

2. Key results in 2010

Following are the four major results of Aid Management Project:

a. Prototype of Aid Management Platform (AMP) implemented in Foreign Aid and Coordination Division (FACD)/MoF:

UNDP has supported the Government's initiative for effective aid management and coordination. In April 2010, prototype of Aid Management Platform (AMP), a database for foreign aid tracking was installed at the Foreign Aid Coordination Division (FACD), Ministry of Finance. Throughout 2010, 3 missions of the Development Gateway Foundation (DGF) were organized, and 4 basic user training, 2 were IT/administrator training, and 2 were advanced/data validation training to staff of FACD, NPC and development partners. The trainings were conducted for smooth implementation and sustainable utilization of the AMP. Customization of AMP to make it in line with Government's requirement has also been completed. Further, UNDP has been supporting data entry of ongoing and pipeline project to the AMP through technical assistance of an international facilitator and short term data entry operators. Till date, information of 75% of projects have been entered. To strengthen the AMP and make it more user friendly, an AMP working group comprising of MoF, NPC, 3 line ministries and DP representatives has been formed and operationalized, through which the Data Management Plan for AMP has been finalized. UNDP also supported interaction between MoF and over 10 other countries currently implementing an Aid Management Platform through a workshop in Kenya held in December 2010. Topics of discussion included the use of AMP to strengthen Government-donor dialogue and mutual accountability

b. Finalizing capacity development strategy and plan:

Based on the comprehensive assessment conducted in 2009, a Capacity Assessment Report was produced in March 2010. The Report, together with capacity development recommendations for

MOF, NPC, MLD, MOHP and MOE was finalized with rigorous discussion and feedback/suggestions collection process, and was endorsed by Multi-stakeholder's workshop in June 2010. On the basis of the finalized strategy, a capacity development plan was prepared and finalized by the Multi-ministerial workshop held on 13 August 2010. The CD strategy and Work plan/Action Plan was widely circulated to GON, DPs and stakeholders, in order to seek their support to implement the CD action plans as well.

c. Developing Capacities of MOF, NPC and 3 line ministries:

Based on the capacity development strategy and plan, basic trainings on Results Based Management and Monitoring & Evaluation will be conducted by mid-December 2010 for staff from MOF/Budget, MLD, MOE, and MOHP. The Capacity development process would be followed by further implementation of capacity development initiatives in 2011-12.

d. Support to policy and analytic work on aid effectiveness:

UNDP has supported GON's workshop in January 2010 to produce a new draft of the National Action Plan for Aid Effectiveness and a revised draft of the Foreign Aid Policy.

UNDP has also supported the Government to conduct the Paris Declaration Evaluation Phase II together with the Asian Development Bank. UNDP has supported the organization of 3 workshops both at central and regional level, as well as recruitment of a Data Analysts for this exercise. The evaluation process has increased awareness among GoN and donors on mutual accountability, use of national financial and procurement systems, and the wider aid effectiveness context in Nepal.

3. Achievements against Annual Work Plan (Annual Targets & Activities)

If easier, you may do this in Excel and cut/paste, or annex)

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4. Results in Gender Equality, Women's Empowerment, and Social Inclusion

With the aim to track aid trend of gender equality and social inclusion, a feasibility study will be conducted in year 2011 to assess if the gender scoring system of the national budget system developed with technical support by UNIFEM, can be reflected in the Aid Management Platform.

5. Implementation Challenges

- FACD structure does not currently include appropriate staffing for transversal initiatives such as the Aid Management Platform.
- Initial data entry for AMP has been slow despite several instructions from MOF senior officials as well as training sessions by the Development Gateway. It has been perceived as an additional burden by FACD staff.
- Policy related documents such as the Foreign Aid Policy and National Action Plan could not be finalized due to the political situation (care-taker Government).
- Need to regularly update the project director, Joint Secretary, FACD, with project initiatives and progress.

6. Lessons learned and next steps

- FACD would require additional dedicated staff (possibly one full-time section officer and a part time IT officer) to manage the AMP database and serve as AMP focal points for their colleagues and donors.
- Recruitment of additional project staff (a National Project Officer and an international facilitator) has helped to create a momentum for project initiatives, by allowing for more intensive interaction between FACD and project staff.
- Provision of short-term HR support is sometimes necessary to give an “initial push” to project initiatives, while maintaining a clear exit strategy.
- Leadership of GON officials at the senior level is key. Instruction from the project director/FACD chief for AMP data entry helped FACD staff's engagement.

Priority actions for 2011

- Support FACD advocacy for additional staff to manage the AMP database, and consider short term staffing support for the launch period, if necessary.
- Institutionalize a monthly briefing session between Project Director, Project Manager and project staff on key project initiatives and progress.

3. Achievements against Annual Work Plan (Annual Targets & Activities)

ANNUAL TARGETS	Achievement (against Annual Target)	PLANNED ACTIVITIES (Taken from Annual Work Plan)		Achievement (against activities/actions)			PLANNED BUDGET 2010		
		Budget code	Budget description	Sources of fund	Approved budget (USD)	YTD Expenditure			
1. AIMS prototype implemented in MOF and roll out to NPC and 3 line ministries commenced	Activity Result 1: AIMS Prototype installed and customization completed			UNDP	72100	Contractual Services-Com.	116,095	129,000	
	Action 1.1: Finalize contract for AIMS implementation with service provider	(i) Contract with Development Gateway Foundation for AIMS implementation signed. (ii) Nepal AMP Prototype Mission visited as scheduled and interacted with board members and almost stakeholders before installing the AIMS prototype.		DFID	72100	Contractual Services-Com.	168,905	156,000	
	Action 1.2: Install the AIMS prototype in FADC, MOF	AMP prototype installed and operationalized in MCF. Data entry and validation process of almost all new as well as on-going projects are going to be completed by mid-December 2010.		UNDP	71600	Travel	18,000	3,223	
	Action 1.3: Establish an AIMS Working Group comprising of MOF, NPC, 3 line ministries and DP representatives	An AMP working group chaired by NPM and comprising of MOF, NPC, 3 line ministries and DP representative was formed. Similarly, TOR and data management guideline were also finalized.		UNDP	75700	Learning & Workshop cost	1,500	11,311	6

Action 1.4: Customize the AlMS based on the country needs	(i) Gathered feedbacks on the prototype AMP, consolidated it, and forwarded to DGF for customization. (ii) Organised a series of consultative meetings with GON officials and DPs to address the issues of AMP customization. (iii) Missions were conducted by Development Gateway (DG) during August and October to customize AMP as per GON Country system. (iv) DG established a new updated version of AMP based on country needs.	UNDP	72500	Supplies	500 129
Action 1.5: Conduct training on utilization of AlMS to MOF officials	During DG's mission FACD staff/Users were oriented and/or trained on how to operate and utilize AMP software. Similarly, advance level training for FACD staff was conducted for generating multiple reports and properly utilizing AMP software. On the other hand, an orientation workshop for DPs was organized which helped for further customizing AMP software. In addition, one IT expert was recruited and stationed in FACD who will rectify day-to-day AMP server related issues and supports FACD officials with respect to AMP. An event of refresher training was also conducted in October for GON and DP representatives for addressing the issues of data entry and AMP.	UNDP	71300	Local Consultant	3,000 2,555
Action 1.6: Commence rollout of the AlMS in NPC, 3 line ministries and donors	Focal persons from NPC, 3 line ministries and DPs were oriented/trained on the AMP software. They were also involved in finalizing the Data management guideline/plan. Official launch with DPs is tentatively scheduled for Jan 2011	UNDP	74500	Miscellaneous	500 600 308,500 302,818

2. Joint assessment by Government and Donors on the progress of national action plan on aid effectiveness conducted	Despite rigorous efforts, the final approval of NAP is delayed due to the political situation (caretaker government), Support provided for PD evaluation phase II	Activity Result 2: Assessment report on progress of National Action Plan on Aid Effectiveness produced and other necessary support provided for implementation of Paris Declaration and Paris Declaration II	Action 2.1: Finalize the National Action Plan and Foreign Aid Policy on Aid Effectiveness	FACD conducted a 2 days workshop to produce the final draft of FAP/NAP in January 2010. Both documents already circulated to GON & DRPs for their review and comments. Final approval has been delayed due to the difficult political situation.	UNDP 71300 Local Consultants	6,900 6,882
			Action 2.2: Support FACD to monitor NAP on a periodic basis	Plan to carry forward this activity for 2011	UNDP 73700 Learning & Workshop cost	6,000 1,550
			Action 2.3: Continue Support FACD in updating web-page and IT capacity	Supported FACD to update web-page of MOF and assisted in the areas of IT related activities regularly.	UNDP 71200 Contractual services - Company	5,100 4,676
			Action 2.4: Support FACD to conduct Paris Declaration Evaluation-II	After meeting with FACD officials, one Data Analyst (National Consultant) was hired to support the PD evaluation team. In addition, 3 workshops were conducted in Kathmandu, Nepalganj and Dadeidhura with Focus Groups as part of PD evaluation. Other logistic support was also provided to the team of PD evaluation experts.	UNDP 74500 Miscellaneous	2,000 2,056
				UNDP 71600 Locat Travels	1,000 775	21,500 16,134
				Activity sub-total		

	Activity Result 3: Capacity Development Programme finalized and CD support provided to MOF, NPC and 3 line ministries						
3. Capacity Development CD strategy and plan have been finalized and widely distributed to relevant stakeholders. Training on RBM and M&E as well as orientation on Paris Declaration is going to be completed by mid-December.	Action 3.1: Finalize the Capacity Development Strategy Capacity Development Strategy of NPC, MOF, MOHP, MOE and MoLD has been finalized through rigorous discussion and feedback/suggestions collection, which was endorsed by Multi-stakeholder's workshop in June 2010. Based on the strategy, capacity development plan for NPC, MOF, MOHP, MOE and MoLD was prepared and finalized by Multi-ministerial workshop on 13 August. The CD strategy report and Work plan/Action Plan was widely circulated to DPs and stakeholders, seeking their support to implement CD action plans as well.	UNDP	7 1600	Travel (follow up mission)	1,500	1,652	
	Action 3.2: Conduct a follow-up mission on capacity development and organize a multi-stakeholder meeting to present the CD Strategy UNDP RCB's follow up mission on capacity development was conducted for a multi-stakeholders workshop on 17 June. Secretaries, Senior officials from GON and major bilateral/multi lateral DPs attended the workshop.	UNDP	71300	Local Consultant	6,900	6,869	
	Action 3.3: Implement CD Strategy for each ministry A separate meeting with CD focal person was also organized to finalize CD work plan. As a part of CD strategy and plan, training on result based management (RBM) and monitoring and evaluation (M&E) are going to be completed by mid-December. Contract with training institution has been finalized for RBM trainings on 28 - 30 November 2010 and M&E training in December 2010	UNDP	72500	Supplies	600	140	
	Action 3.4: Facilitate GON officials' participation in knowledge sharing events both at global & regional level Four GON officials are participating in an AMP knowledge sharing workshop in Nairobi on 14-16 December 2010 to share lessons learned from AMP implementation in various countries.	UNDP	74500	Miscellaneous	-	-	
	Action 3.5: Publication of CD Plan and reports CD plan was printed and distributed to all relevant GON officials and DPs.	UNDP	74200	Print and Publication cost	1,500	23.500	26.297
	Activity Sub-total						

Programme support related expenditure					
		UNDP	71101	Contractual services - Individual (International)	61,705
		UNDP	711400	Contractual services - Individual	23,400
		UNDP	71600	Travel and subsistence	36,800
		UNDP	72200	Equipment and furniture	12,900
		UNDP	72400	Office Equip & Computer	6,000
		UNDP	72500	Stationeries and supplies	1,200
		UNDP	72800	Photocaster	3,300
		UNDP	72800	Office Equipments	2,000
		UNDP	73100	Rental/maintenance -	1,200
		UNDP	72400	Communication	700
		UNDP	73200	Rental, Fuel, Repair &	6,000
		UNDP	74500	Miscellaneous	1,200
		UNDP	74500	Misc. Exp.	1,291
		UNDP	75100	Facilities & Administration	-
		DFID	75100	Facilities & Administration	16,800
				Activity Sub-total	174,405
				Total budget for 2010	527,905
					501,763

Combined Delivery Report by Activity With Encumbrance


UNDP UN Development Programme
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Selection Criteria:

Business Unit: NPL10
Period: Jan-Dec (2010)
Selected Award Id: 00056856
Selected Activity Code: ALL
Selected Fund Code: ALL

Award Id:	Project #:	Title:	Period:	Jan-Dec (2010)	
			Impl. Partner:	Location:	National Execution
00056856	00069957	Developing capacities for Effective		Nepal	

Activity :	(1)	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
Fund :	04000 (TRAC (Lines 1.1.1 and 1.1.2))					
76120 - Unrealized Loss		0.00	526.62	0.00	0.00	526.62
76130 - Unrealized Gain		0.00	- 774.22	0.00	0.00	- 774.22
Total for Fund 04000		0.00	- 247.60	0.00	0.00	- 247.60
Total for Activity		0.00	- 247.60	0.00	0.00	- 247.60

Activity : ACTIVITY1 (1. Nepal Aid Management Platfo)

Fund :	04000 (TRAC (Lines 1.1.1 and 1.1.2))	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
72805 - Acquis of Computer Hardware		0.00	6,377.98	0.00	- 6,260.22	117.76
76135 - Realized Gain		0.00	- 0.01	0.00	0.00	- 0.01
Total for Fund 04000		0.00	6,377.97	0.00	- 6,260.22	117.75
Total for Activity ACTIVITY1		0.00	6,377.97	0.00	- 6,260.22	117.75

Activity : ACTIVITY4 (4. Programme Support Cost)

Fund :	04000 (TRAC (Lines 1.1.1 and 1.1.2))	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
61305 - Salaries - IP Staff		0.00	22,149.30	0.00	0.00	22,149.30
61310 - Post Adjustment - IP Staff		0.00	9,578.02	0.00	0.00	9,578.02
62305 - Dependency Allowances-IP Staff		0.00	1,631.16	0.00	0.00	1,631.16
62310 - Contrib to Jt Staff Pens Fd-IP		0.00	6,715.22	0.00	0.00	6,715.22
62315 - Contrib. to medical, social in		0.00	440.80	0.00	0.00	440.80
62320 - Mobility, Hardship, Non-remova		0.00	4,584.98	0.00	0.00	4,584.98
63310 - Repat. Grant/Comm Annual Lv-IP		0.00	0.00	0.00	0.00	0.00
63360 - Medical Exams(incl Pre-empl)		0.00	174.94	0.00	0.00	174.94
63520 - Personal Security Measures		0.00	4,293.81	0.00	0.00	4,293.81
63530 - Contribution to Separations		0.00	793.18	0.00	0.00	793.18
63535 - Contribution to Security		0.00	1,269.08	0.00	0.00	1,269.08
63540 - Contribution to Training		0.00	793.18	0.00	0.00	793.18
64306 - Appointment-Ticket Costs		0.00	17,320.62	0.00	0.00	17,320.62
64307 - Appointment-Subsistence Allow		0.00	10,650.00	0.00	0.00	10,650.00
64308 - Appointments-Lump Sum		0.00	8,644.10	0.00	0.00	8,644.10
65115 - Contributions to ASHI Reserve		0.00	1,586.37	0.00	0.00	1,586.37
65136 - Payroll Mgt Cost Recovery ATLA		0.00	165.99	0.00	0.00	165.99
71405 - Service Contracts-Individuals		21,553.73	0.00	0.00	0.00	21,553.73
71635 - Travel - Other		26.57	0.00	0.00	0.00	26.57
72205 - Office Machinery		375.00	0.00	0.00	3,300.00	3,675.00
72215 - Transportation Equipment		0.00	12.60	0.00	10,570.00	10,582.60
72220 - Furniture		495.98	0.00	0.00	0.00	495.98
72406 - Security communication equipme		0.00	94.01	0.00	0.00	94.01
72410 - Acquisition of Audio Visual Eq		0.00	292.55	0.00	0.00	292.55
72415 - Courier Charges		31.60	0.00	0.00	0.00	31.60
72425 - Mobile Telephone Charges		497.29	0.00	0.00	0.00	497.29
72435 - E-mail-Subscription		277.14	0.00	0.00	0.00	277.14
72440 - Connectivity Charges		14.38	0.00	0.00	0.00	14.38

Combined Delivery Report by Activity With Encumbrance



UN
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Award Id : 00056856 Developing capacities for Effec	Project # : 00069957 Developing capacities for Effec	Period : Impl. Partner Location :	Jan-Dec (2010)		
			02234 National	Execution Nepal	Total Exp
Govt Disb	UNDP Disb	UN Agencies	Encumbrance		Total Exp
72505 - Stationery & other Office Supp	820.19	0.00	0.00	0.00	820.19 ✓
72510 - Publications	15.53	0.00	0.00	0.00	15.53
72805 - Acquis of Computer Hardware	3,827.19	435.51	0.00	0.00	4,262.70
72815 - Inform Technology Supplies	20.65	0.00	0.00	0.00	20.65
73110 - Custodial & Cleaning Services	376.28	0.00	0.00	0.00	376.28
73405 - Rental & Maint-Other Office Eq	172.51	0.00	0.00	0.00	172.51
73410 - Maint, Oper of Transport Equip	1,514.65	0.00	0.00	0.00	1,514.65
74505 - Insurance	988.71	0.00	0.00	0.00	988.71
74525 - Sundry	462.37	966.00	0.00	0.00	1,428.37
75110 - Facilities & Admin - Services	0.00	748.72	0.00	0.00	748.72
76125 - Realized Loss	0.00	6.97	0.00	0.00	6.97
76135 - Realized Gain	0.00	-0.27	0.00	0.00	-0.27
Total for Fund 04000	31,469.77	93,346.84	0.00	13,870.00	138,686.61
Fund : 30000 (Programme Cost Sharing)					
74525 - Sundry	0.00	1,028.00	0.00	0.00	1,028.00
75115 - Facilities & Admin - OH & Ind	0.00	16,800.00	0.00	0.00	16,800.00
Total for Fund 30000	0.00	17,828.00	0.00	0.00	17,828.00
Total for Activity ACTIVITY4	31,469.77	111,174.84	0.00	13,870.00	156,514.61

Activity : ACTIVITY5 (AIMS prototype implemented in)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))					
71305 - Local Consult.-Sht Term-Tech	2,554.70	0.00	0.00	0.00	2,554.70
71615 - Daily Subsistence Allow-Intl	2,787.06	0.00	0.00	0.00	2,787.06
71635 - Travel - Other	435.67	0.00	0.00	0.00	435.67
72140 - Svc Co-Information Technology	0.00	129,000.00	0.00	0.00	129,000.00
72440 - Connectivity Charges	147.84	0.00	0.00	0.00	147.84
74525 - Sundry	452.40	0.00	0.00	0.00	452.40
75705 - Learning costs	267.12	4,500.00	0.00	0.00	4,767.12
75706 - Learning - ticket costs	0.00	6,544.25	0.00	0.00	6,544.25
Total for Fund 04000	6,644.79	140,044.25	0.00	0.00	146,689.04
Fund : 30000 (Programme Cost Sharing)					
72140 - Svc Co-Information Technology	0.00	156,000.00	0.00	0.00	156,000.00
Total for Fund 30000	0.00	156,000.00	0.00	0.00	156,000.00
Total for Activity ACTIVITY5	6,644.79	296,044.25	0.00	0.00	302,689.04

Activity : ACTIVITY6 (Joint assessment by Government)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))					
71305 - Local Consult.-Sht Term-Tech	6,881.97	0.00	0.00	0.00	6,881.97
71610 - Travel Tickets-Local	478.38	0.00	0.00	0.00	478.38
71620 - Daily Subsistence Allow-Local	245.01	0.00	0.00	0.00	245.01
71635 - Travel - Other	51.41	0.00	0.00	0.00	51.41
72140 - Svc Co-Information Technology	5,578.61	0.00	0.00	0.00	5,578.61 ✓
72505 - Stationery & other Office Supp	371.42	0.00	0.00	0.00	371.42
74210 - Printing and Publications	59.61	0.00	0.00	0.00	59.61
74525 - Sundry	2,514.60	0.00	0.00	0.00	2,514.60
75705 - Learning costs	1,015.29	0.00	0.00	0.00	1,015.29



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Award Id : 00056856 Developing capacities for Effective Governance and Good Governance	Project # : 00069957 Developing capacities for Effective Governance and Good Governance	Period : Impl. Partner Location	Jan-Dec (2010)				
			Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
Total for Fund 04000			17,196.30	0.00	0.00	0.00	17,196.30
Total for Activity ACTIVITY6			17,196.30	0.00	0.00	0.00	17,196.30
Activity : ACTIVITY7 (Capacity Development Programme)							
Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))							
71305 - Local Consult.-Sht Term-Tech	1,030.30	5,838.38	0.00	0.00	6,868.68		
71635 - Travel - Other	51.67	1,600.00	0.00	0.00	1,651.67		
72145 - Svc Co-Training and Educ Serv	0.00	8,052.31	0.00	8,141.96	16,194.27		
72505 - Stationery & other Office Supp	47.93	0.00	0.00	0.00	47.93		
72510 - Publications	92.30	0.00	0.00	0.00	92.30		
75705 - Learning costs	1,441.94	0.00	0.00	0.00	1,441.94		
Total for Fund 04000	2,664.14	15,490.69	0.00	8,141.96	26,296.79		
Total for Activity ACTIVITY7	2,664.14	15,490.69	0.00	8,141.96	26,296.79		
Total for Project : 00069957	57,975.00	428,840.15	0.00	15,751.74	502,566.89		
Award Total :	57,975.00	428,840.15	0.00	15,751.74	502,566.89		

Signed By :

Date :